

# Village Charter Academy

## Board Meeting Minutes

December 10, 2016

9:00 a.m.-12:00 p.m.

Village Charter Academy, Room 12

7357 Jordan Ave.

Canoga Park, CA, 91303

### Village Charter Academy Vision Statement

#### I. Call To Order

#### II. Roll Call

	Present	Absent
Diane Pritchard	_____x_____	_____
Michael Heatherton	_____	_____x_____
Cheryl Sanders	_____x_____	_____
Susan Pritchard-Musone	_____x_____	_____
Elayne Berg-Wilion	_____x_____	_____
Jirusha Olsen	_____x_____	_____
Brandee Hemmer	_____	_____x_____

#### III. Public Comment-

No public comments at this time

**IV. Approval Of Minutes:** Motion to approve of minutes from October 22, 2016 by Pritchard, 2<sup>nd</sup> by Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Jirusha Olsen	Not Present	
Cheryl Sanders	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

#### V. Reports

##### Committee Reports-

Community Partnership Sub-Committee- Board was updated on fundraisers (Jamba Juice, smencils, holiday boutique, fall festival, uniform sales, Amazon Smile, etc), committee discussed upcoming fundraisers (Chef's Night Out, Valentines Day) and possible other fundraisers (school wide jog-a-thon, silent auction with arts showcase)

Academic Excellence Sub-Committee-Board was updated on upcoming GATE testing and committee discussion on parent volunteer survey, gate program, arts program and LCAP Update for Goal 1.

Fiscal Advisory Sub-Committee- committee recommended October's financial report to the board and discussed the sick pay policy for hourly workers.

##### Directors Report

- i. Enrollment/Demographics- 253 students, ADA 06.5
- ii. Calendar of Events- Nutcracker, Student Recognition Assembly, Read-A-Thon
- iii. School Activities and Fundraisers-Fall Festival, Holiday Boutique, etc
- iv. School Programs- TA Training in DIBELS, Clark/Kletter attended CSDC conference, Teacher PD CCSS on Standards for Mathematical Practices, Kletter/Shmaeff to CAASPP Training
- v. Academic Assessments and Reports- The board received a report on SBAC Scores, summarizing school wide performance as well as significant subgroups.
- vi. Facilities- no update in open session

#### VI. Budget Items and Reports

1. Motion to approve budget presentation, check register and credit card expenditures by Sanders, 2<sup>nd</sup> by Olsen, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Jirusha Olsen	X	
Cheryl Sanders	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

- Motion to approve 1<sup>st</sup> Interim Report by Pritchard , 2<sup>nd</sup> by Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Jirusha Olsen	X	
Cheryl Sanders	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

- Motion to approve Paid Sick Time Policy for Hourly Workers with option C as amended by Sander, 2<sup>nd</sup> by Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Jirusha Olsen	X	
Cheryl Sanders	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

### **VII. Training and Strategic Planning**

- Brown Act Training included review on what a meeting is and who the Brown Act applies to.
- Board continued discussion of Strategic Planning and alignment of LCAP goals with Strategic Plan. Discussion will continue at next meeting.

### **VIII. Closed Session**

- Facilities Lease Negotiations
- Employee Evaluation: Administration

### **VIII. Resume Open Session-**

#### **No action to report out from closed session.**

Motion to adjourn meeting at 12:15 by Olsen, 2<sup>nd</sup> by Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Jirusha Olsen	X	
Cheryl Sanders	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	